
March 30, 2020

Dear St. HOPE Public Schools and Community Members:

I hope everyone enjoyed their last day of Spring Break! We are excited to be resuming instruction tomorrow! Please see below for important information around our Distance Learning instruction.

We are moving forward with our plans to resume instruction via Distance Learning beginning on Tuesday, March 31st. We want distance learning to be accessible, focused, engaging, impactful and an opportunity for connection. Although these plans are subject to change based upon a variety of factors, the following is what we anticipate for our Distance Learning:

1. We have created a specific St. HOPE Distant Learning Website. This website will be the landing place that will include all information related to Distance Learning. On this website you will be able to access information including our Distance Learning Student Handbook, training videos to walk you through how to access our two main platforms - Zoom and Google Classroom - and you will be able to access each of your scholars' classes and all of their class work. Please bookmark this important page- <https://sites.google.com/sthopepublicschools.org/distancelearning/home>
2. Distance Learning will count towards scholars' grades and attendance. Students will be marked 'present' by turning in their daily assignments. Attendance will be updated the following day for the prior day. For example, teachers will record attendance for Monday on Tuesday. This will give scholars the complete day to complete their classwork. Gradebooks will continue where we left off and all new assignments will be entered into the gradebook. Final grades will be posted at the conclusion of the school year and report cards will be mailed home. Distance Learning is a continuation of our teaching and learning and it will be aligned to our grade level standards and will prepare scholars for matriculating to the next grade level or for graduating from high school!
3. All of our teachers have Google Classrooms. Last Thursday, we mailed home a letter to each scholar in our network that included their google classroom login and password. We also emailed out individual logins and passwords at 3pm today. If you still did not receive it, do not worry! Please contact us via email or by calling our front office (contact information below). Teachers will individually inform scholars and families if they will be utilizing any additional/alternative platforms.
4. All of our teachers will be creating daily lessons in Google Classroom. These lessons will include items such as teacher-created videos, assignments, and other online resources. Daily lessons will occur Monday-Friday and students will have assignments to complete and 'turn in'.
5. We will use Zoom to hold 'live' virtual office hours on a weekly basis. Information about how to join these sessions will be found in Google Classroom. This time is intended to provide additional support for scholars who need help with their daily lessons or who just want to say "hi" to their teachers! In grades 6-12, we will also hold 'live' virtual homeroom/advisory sessions on a weekly basis. This time is intended to provide an opportunity for connection amongst peers and teachers. We know how important this is, especially during a time of social isolation. Zoom is free and scholars will receive their links to tutoring and Homeroom/Advisory classes via their Google Classrooms. Teachers will individually inform scholars and families if they are offering additional opportunities for connection, as well as if they will be utilizing additional/alternative platforms.

6. Google Classroom and Zoom can be easily accessed via a smartphone, a tablet, a desktop computer or a laptop. We are working on an individual basis with families that need support acquiring needed resources such as a technological device and/or internet.
7. We will continue to use Illuminate to record student grades and attendance.
8. We have created Distance Learning schedules for each grade level. These schedules can be found on our St. HOPE Distance Learning website. These schedules do not have to be followed exactly the way we have created them. We understand that everyone’s situation is different and want to be flexible during this time. We created these schedules to help provide structure and consistency for our scholars while they are learning from home. We know that scholars are most successful when they are following consistent routines. All lessons in Google Classroom can be accessed at any time throughout the day. It is important to note that Advisory/Homeroom and Office Hours are ‘live’ and therefore scholars must join the Zoom sessions during the times outlined by the schedules in order to be able to participate. Scholars who miss a live session will not have it counted against them.
9. We will have meals available for pick-up at Sacramento Charter High School during every regularly scheduled school day from 11am-12:30pm.

We understand that this is a challenging time for the entire world, and we will approach this new model of Distance Learning with a spirit of creativity, flexibility and understanding. We ask that everyone does their best and stays in communication with one another. I anticipate we will refine our process a few times so that we make adjustments when we uncover something that is not working as well as it could. We look forward to continued collaboration and appreciate the hard work of our staff as we do so.

Especially during this public health emergency, we will continue to do everything in our power to ensure our scholars have access to high quality instruction so that they do not lose time or opportunity to continue to receive support and pursue their goals to and through college and beyond. As a result, we are excited to get into the groove of Distance Learning and hope that more than anything this will provide quality learning opportunities, support and a sense of community for our St. HOPE scholars.

We will continue to keep you updated as we have more information. We will continue to collaborate with public health, government and education leaders, and future plans to open our schools will be appropriately informed by guidance and collaboration with these experts. Please continue to check here for updates:

<https://www.sthope.org/post/covid-19>.

Sincerely,
Kari Wehrly

If you need support, please contact the following-

PS7 Elementary	PS7 Middle	Sacramento Charter High School
Staff Member: Ms. Galinato Email: cgalinato@ps7.org Phone: 916-649-7850	Staff Member: Ms. Besse Email: kbesse@ps7.org Phone: 916-649-7856	Staff Member: Ms. Meiggs Email: dmeiggs@sachigh.org Phone: 916-277-6200